

Repealed 8/16/18

DCRT Human Resources

Memo

To: Nancy Watkins, Undersecretary
From: Carol Henderson *CH*
Date: August 16, 2018
Re: Approval to repeal PPM #43 and PPM #45

*approved
Nancy Watkins
8/16/18*

As a part of our review of Permanent Policy Memoranda for the Office of the Lieutenant Governor/Department of Culture, Recreation and Tourism, we recommend the abolishment or repeal of two policies, for the reasons described below:

PPM #43: Pay for Employees Appointed at Range Minimum

This policy was established in 2012 in accordance with Civil Service Rule 6.31. At that time agencies were given the option of granting eligible employees appointed at the minimum of their pay ranges a 2% base pay increase in order to aid in recruiting and retention efforts. The Department of Civil Service officially repealed this rule effective July 1, 2018, therefore PPM #43 is no longer needed nor valid.

PPM #45: Ebola Virus

In 2014 a policy was created requiring employees to report travel to countries outside of the United States if that country was listed by the Centers for Disease Control as posing a threat of contracting the Ebola Virus. The threat of this virus appears to have diminished to the extent that even the Division of Administration has no current policy regarding Ebola. A search of the CDC website cites rare occurrences in seldom-visited countries. We recommend abolishing this policy.